

## Community Trigger/ASB Case Review Self-Assessment

	<b>SELF ASSESSMENT CHECKLIST</b>	Tick
1	Is your process clearly explained to the public with timescales given?	
2	Is it easy to activate and made accessible to the public by having more than one method to do this?	
3	Do all key partners publicise it on their websites, including Police and Crime Commissioners?	
4	Is the threshold properly understood with all cases meeting the threshold being referred to the case review to then study the action taken?	
5	Is the threshold legal, ensuring there is no reference to 5 households (dropped from the legislation after the pilots) and no extra requirements such as that the case must be closed or there must have been no action taken?	
6	Is the victim given a named contact to guide them through the process and with whom they have direct access, preferably by telephone or in person?	
7	Is the panel representative of the main agencies and include people of a high enough level of seniority to challenge the actions taken?	
8	Is the chair of the review independent from those officers who have been involved in the actual case?	
9	Is the victim invited to share their experiences at the case review meeting or have someone there to represent them?	
10	Does the case review seek to actively problem solve the case to find an effective way to stop the anti-social behaviour rather than just checking procedures have been followed?	
11	Is there a clear understanding by all agencies of the importance and value of complying with recommendations and open sharing of information?	
12	Does the victim receive a clear action plan from the case review meeting explaining what has been done as well as recommendations, if any, and support available to them?	
13	Is there a clear lead agency who takes responsibility for managing all Community Triggers and that publishes annual statistics on number of activations?	
14	Are published timescales kept?	
15	Are victims clearly informed of their right to appeal and how they can do that?	